

Sullivan County Council of Governments

Minutes for Meeting

on

December 10, 2024

The meeting was called to order by Steve Tomlinson, Vice President- Forksville Boro
Darlene Fenton-Sullivan County Commissioner
Carl Vough- Forks Township
Barry Garverick- PennDot
Ana Rubino- Secretary Treasurer

We opened the meeting with the pledge to the flag at 6:42pm.
Google Meet was utilized for this meeting.

Old Business

September minutes were reviewed with one edit adjustment made by Steve Tomlinson. Carl Vough and Steve Tomlinson seconded the motion to approve the minutes. Motion passed.

We've opted to go with Google Meet instead of ZOOM. We will have a 1 hour maximum free of charge for the meetings, but we will look further into how much it would cost if used past the hour. So our new time adjustments for every future COG meeting will be from 6:30- 7:30pm. Ana will send an email invite for the Google Meet with a code for every meeting. Steve asked if the minutes were sent to every municipality after every meeting.

Jeff Hamilton mentioned that Townships publish and post their Agenda 24 hours prior to a meeting. He asked if that is something that falls under Sullivan County Council of Governments jurisdiction. Brian then stated we should find out if our organization is subjected to right to know laws. Ana Rubino will further inquire with Attorney John Shoemaker about these Compliances and By-laws, of posting The Agenda 24 hours before a meeting, and if changes are made to it within the 24 hours, a copy of The Agenda then be posted on the door. Brian Hoffman stated that we should ask if the Sullivan County Council of Government falls under The Sunshine Act?

Update on new contact information: email address is sullivanctycog@gmail.com and phone is 407-818-9743.

New Business

Barry Garverick from PennDot spoke about the joint bidding for materials and stated that he will co-star with us again to get it done by March 2025. In order to get a hauling price we have to put in a bid.

A discussion was had about the bidding in Forksville and how the costs were divided. Carl Vough mentioned it being beneficial. They also discussed the difference between purchasing from a local company and the hauling price being cheaper instead of purchasing from further away and the hauling price being more.

Barry will work on the advertisement and put dates in The Sullivan Review. We will provide him with updated email addresses for all the Municipalities by Jan 21, 2025 COG Meeting to be able to proceed in opening the bid by March 25, 2025 COG Meeting. We should all be able to do the bidding electronically. Darlene mentioned how we could all look at Penn bids online to see the bids.

Joint Bidding for Municipal Road Materials in 2025 with Barry Garverick of Penn-Dot. Conveniently he can take bids through his email address at bgarverick@pa.gov or P:(570)368-4240 P:(877)723-6830 ext-4240

The Proposed dates for the 2025 COG Meetings were reviewed. Carl Vough and Steve Tomlinson seconded the motion to approve the proposed dates. Motion passed.

Carl Vough mentioned that at the Forks Township meeting two weeks ago. They spoke of the damage that Forks acquired from Storm Debbie in August. . They stressed that every Municipality should get Flood Plain Insurance. It was stated that in the event of a flood happening if the municipality does not have Flood Plain Insurance they will be denied. It is each Municipality's duty to be insured in the event of a flood occurring. It should be in agreement with Code to enforce and regulate.

Darlene Fenton talked about:

1. The Mildred EMS Tower that was laying the concrete in September 2024 for Emergency Medical Systems.Had a final inspection on December 10th and procured a 3 year contract.
2. Laporte and Dushore started running fiber optic lines, Frontier might be the responsible.

Pay The Bills

The Treasurer's Report and Bills were reviewed. Carl Vough and Steve Tomlinson made and seconded a motion to approve the Treasurer's Report and Bills. Motion passed.

The Budget was reviewed Darlene Fenton made a motion and Carl Vough seconded the motion. All voted in favor. Motion passed.

Meeting was Adjourned at 7:18pm.

Respectfully Submitted,
Ana Rubino